### • Business –Single Entry Visa-F4A

**F4A:** Business-single Entry Visa is for those who wish to visit Nigeria for business meeting, conference, seminar, contract negotiation, marketing, sales, procurement of Nigeria goods/services, trade fairs and job interview.

**Eligibility**：

Foreign Travellers who wish to visit Nigeria for the purpose of attending meeting, conference, seminar, contract negotiation, sales, procurement of Nigerian goods/services, Trade Fairs, job interviews.

**Requirements:**

* **Invitation Letter**

An Original invitation letter from Nigeria. This must be addressed to the Nigeria Consulate in Johannesburg. It must be on letterhead paper signed the full name and dated by a Nigerian of staff at the company. The statement“accepting full immigration responsibilities” must be included. Applicant's name and passport number must be stated.

* **Certificate of incorporation/ Business Registration**

Certificate of incorporation or Business Registration of the inviting company in Nigeria

* **Inviter’s passport copy**

Clear Photocopy of Inviter's International Passport Data page (6 months validity)

* **Tax Clearance Certificate**

Latest Tax clearance certificate of the Inviting Company in Nigeria

* **Original Passport**

Passport valid for at least 6 months with at least 2 blank passport pages for endorsement

Non-South African passport holder must provide Resident Permit with a minimum of 3 months validity.

* **Passport Copy**

Copy of Valid National Passport (minimum period of validity 6 months)

* **Employment Confirmation Letter of Applicant**

An employment Confirmation letter of the applicant addressed to the Nigeria Consulate in Johannesburg.

* **Evidence of sufficient fund**

Bank Statement of applicant with sufficient balance, with bank's stamp

* **Embassy Admin Fee**
* **Passport Photo**

Two (2) recent passport sized photographs

* **Online Payment**

A copy of the Acknowledgment slip must be Printed from **https://portal.immigration.gov.ng/**

* **Application form**

Complete the visa application form online at [**visa.immigration.gov.ng.**](https://visa.immigration.gov.ng/) Once completed, must be printed out, signed, and dated by the applicant.

* **Flight Reservation**
* **Evidence of Hotel Reservation/host address in Nigeria**